



PERDIDO SCHOOL
SCHOOL-PARENT COMPACT
2022-2023

All Belong. All Learn. All Lead.

All Succeed!

WELCOME TO PERDIDO SCHOOL

Dear Raider Family:

Welcome to the 2022-2023 school year! You have much to look forward to as a member of our exciting school. Your team of teachers works together and shares the responsibility for teaching the curriculum in language arts, mathematics, social studies, science, technology, physical education, and band. We are thrilled that you are a part of Perdido School, and we will work hard to create a powerful, positive, and productive learning year.

We have many expectations for our students. One of the biggest is being responsible for assignments and actions. Students are responsible for completing and turning in each assignment. Students are also responsible for their actions on and off the campus. No matter where you are, you represent our school. Keeping these things in mind will guarantee your success at Perdido School.

It is our goal that your child and others receive the best possible education this year. With passionate and diligent teachers, hard-working and tenacious students, and actively involved and supportive parents, the year ahead is sure to be a success!

Perdido School takes great pride in ensuring that all students fully benefit from their education on a daily basis.. Attending school regularly helps children feel better about school—and themselves. Our students need to learn that **EVERY DAY IS IMPORTANT!** Consistent attendance will help children do well in high school, college, and at work.
DID YOU KNOW:

- Starting in kindergarten, too many absences (excused and unexcused) can cause children to fall behind in school.
- Missing 10 percent (or about 18 days) increases the chance that your student will not read or master math at the same level as their peers.
- Students can still fall behind if they miss just a day or two days every few weeks.
- Being late to school may lead to poor attendance.
- Absences can affect the whole classroom if the teacher has to slow down learning to help children catch up.
- By 6th grade, absenteeism is one of three signs that a student may drop out of high school.
- By being present at school, your child learns valuable social skills and has the opportunity to develop meaningful relationships with other students and school staff.
- Absences can be a sign that a student is losing interest in school, struggling with school work, or facing some other potentially serious difficulty.
- By 9th grade, regular and high attendance is a better predictor of graduation rates than 8th grade test scores.

WHAT WE NEED FROM YOU

We miss your students when they are not on campus and we value their contributions to our school. We would like you to help ensure that your student attends regularly and is successful in school. Please assist us in the following ways:

- Schedule appointments to occur after school.
- Set a regular bedtime and morning routine.
- Prepare for school the night before, finishing homework and getting a good night's sleep
- Make sure your child has the required immunizations.
- Don't let your student stay home unless they are truly sick. Keep in mind complaints of a stomach ache or headache can be a sign of anxiety.
- Develop back-up plans for getting to school if something comes up. Call on a family member, neighbor, or another parent.
- Keep track of your student's attendance. You can do this by logging in to PowerSchool using the BCBE.ORG website.
- Talk to your student about the importance of attendance.
- Talk to your student's teacher if you notice sudden changes in behavior.
- Encourage meaningful afterschool activities, including sports and clubs.

ATTENDANCE: Every Day is *IMPORTANT!* The Alabama Compulsory Attendance Law requires children between the ages of 6 and 17 to attend school. The Law also states that parents or guardians having control over school-age children are responsible for the child's regular attendance and proper conduct in school. Student attendance is a high priority at Perdido School. Our goal is to improve the monitoring of student absenteeism in order to increase our attendance rate. Our administrative team continually develops programs and activities to keep students motivated. We promote good attendance by celebrating both individual and class accomplishments and recognize perfect attendance weekly by grade level. Our school day begins at 7:50 A.M. and students are expected to be in their classes ready to go to work. Some students are very eager to begin the school day; however, there is no adult supervision before 7:10 A.M on our campus. Students cannot be left unattended in the mornings so do not drop off before 7:10. Student safety is a priority.

ABSENCES: Elementary School and Middle School Students (Grades K-8) may not exceed nine (9) unexcused absences per year. If a student misses more than half of the school day, a full absence will be accumulated. A student and a student's parent or guardian shall be given written notice when a student's unexcused absences exceed four (4) days. The student could be retained if unexcused absences exceed nine (9) unexcused days per year. Policy for Make-Up Work Upon Return to School from **excused absence(s)** is as follows: students have up to three days to complete and turn-in make-up work to teachers. . A student and a student's parent or guardian shall be given written notice when a student's unexcused absences exceed two (2) days.

TRUANCY (BOE POLICY #908) The policy of the Baldwin County Board of Education shall be to comply with the mandates of Alabama Compulsory Attendance Laws and procedures set forth in the Early Warning Program governing truancy.

- The Baldwin County Board of Education believes that attendance is a key factor in your child's academic achievement. Therefore, some changes have been made in Board policy. The Bay Minette Area Attendance Officer, has highlighted the changes:
- The student could be retained if unexcused absences reach nine (9) days.
- A written note from parents/legal guardians will excuse absences for up to, but not exceeding, nine (9) days. Future absences will require a Doctor's note to be considered excused.
- If the maximum number of unexcused absences is exceeded, the student and parent/guardian may petition the Attendance Committee for review of the reasons for the absences. Petitions for review by the Attendance Committee at the school can be filled-out at any time after notification, but in any event, no later than 20 calendar days before the final day of the academic year. The Attendance Committee shall review the student's entire attendance record and documented excuses to determine whether to allow the student to pass. If you have any questions, you may contact the Bay Minette Attendance Officer at 599-5221.

PARENTAL NOTIFICATION EARLY WARNING TRUANCY PREVENTION PROGRAM

1. ATTENDANCE

The Alabama Compulsory School Attendance Law (Sec. 16-28-3) requires children between the ages of six (6) and seventeen (17) to enroll and attend school. Additionally, Section 16-28-12 of the Code of Alabama, as amended May 17, 1993, requires that any parent/guardian who enrolls a student in school will be responsible for the child's regular attendance and proper conduct. Parents and/or guardians must provide to the child's teacher an explanation of each absence within three days after the child returns to school. If the parent or guardian fails to provide this information to the teacher, each child's absence will be recorded as unexcused or truant. Except in emergency situations, out of town trips must have the principal's approval prior to taking the trip, if the absence is to be coded excused.

Please be advised of the attendance requirements as set forth in the Early Warning Truancy Prevention Program, which has been implemented in Baldwin County schools since the 1989-90 school year. The program was recommended by the State Department of Education and the Administrative Office of the Courts and has been approved by the Baldwin County Board of Education and the Juvenile Court. Pursuant to Section 16- 28-12 of the Code of Alabama, all students - grades Pre-K--12 are subject to the provisions of this program.

Schools shall follow the following protocol when absences occur:

1. First Truancy/unexcused absence (warning)

(i) Parent/guardian shall be notified by the school principal or designee that the student was truant and the date of the truancy.

(ii) Parent/guardian shall also be provided with a copy of Alabama's compulsory school attendance laws and advised of the penalties that can be applied and the procedures that shall be followed in the event that other unexcused absences occur.

2. Second Truancy/unexcused absence (written notification)

Parents will be sent a letter from the school notifying them of actions that will be taken by the school and courts should truanancies continue.

3. Third Truancy/unexcused absence (school conference)

Parents will participate in a truancy intervention conference at the school with the school principal and/or designee (counselor, social worker, lead teacher, etc..). The school files a truancy report with the County Attendance Officer.

4. Fourth Truancy/unexcused absence (district level intervention)

The County Attendance Office will notify parents or legal guardians of legal actions related to non-attendance.

5. Fifth Truancy/unexcused absence –(referral to Early Warning Truancy Prevention Program)

(i) The parent, guardian, or person having control of the child shall (1) attend a conference with the attendance officer and principal or his/her designee and/or (2) participate in the early warning program provided by the juvenile court.

(ii) Attendance at one of these conferences shall be mandatory except where prior arrangements have been made or an emergency exists.

(iii) Failure to appear at the school conference and/or to appear at the early warning program may result in the filing of a complaint/petition against the parent under Code of Ala. 1975, §16-28-12(c) (failure to cooperate), or a truancy against the child, whichever is appropriate.

6. No earlier than seventh unexcused absence.

(i) File a complaint/petition against the child and/or parent/guardian, if appropriate.

Early Warning Program

1. Purpose: The Early Warning Program is a school /community-based program to assist public school personnel, parents, and law enforcement personnel in providing for early intervention for children and youth who are truant or in danger of becoming truant. A child is truant if no explanation is provided for absences or the child is absent for reasons other than those recognized as excusable.

2. Description: The Early Warning Program is a cooperative effort involving the Baldwin County Board of Education; Juvenile Court Services; and Community Agencies.

3. Procedure: Parents will be notified in writing of the date they are scheduled to attend the Early Warning Program. Per State Department guidelines, participation in the Early Warning Program is required.

4. Truancies after Referral to Early Warning: Non-attendance of the Early Warning Program and/or subsequent truancies may result in a truancy petition (against student) or contributing to truancy petition (against parent/guardian) to be filed with the Baldwin County Juvenile Court.

TENTH ABSENCE CODED EXCUSED:

Students who accumulate ten excused absences may also be required to attend the Early Warning Truancy Prevention Program. This action will require approval of the principal.

VISITORS: We welcome visitors to our school. Upon arriving on our campus, please show ID and request access to the office and obtain a visitor's pass. Generally, personnel in the office can take care of forgotten lunches, books, etc. Teachers will be able to give you their full attention during their planning time, and after school. Classes begin promptly at 7:50 A.M. and are not to be interrupted. Please contact your child's teacher to schedule an appointment.

CHECKOUTS: There will be times when you will need to pick up your child early. However, please try to schedule appointments after school hours whenever possible. Please come to the office in order for us to send for your child. Our aim is to ensure that there will be few distractions in the classroom. Only the people whose names appear in Power School will be allowed to sign a child out. Unless you have cleared it through the office, we cannot allow older

brothers or sisters to check a child out. No student is allowed to checkout after 2:30. Early checkouts are discouraged. If possible, appointments for students should be scheduled after school hours.

- The student will be called to the office upon arrival of the parent or guardian
- Parents will not be allowed to go to a child's classroom for any reason without permission from an administrator.
- Sick students must go through the school nurse for the checkout to be excused.
- The emergency contact's name must be on file at school. Addition to or changes of emergency contact persons must be made in person by the custodial guardian.
- An ID is required every time a student is checked out.

CHANGE OF DEPARTURE: When your child needs to go home with someone else either by car or by bus, a note is required. This note will go on file in the principal's office and a pass will be given to the student. This is for the protection of all of our students.

CARE OF SCHOOL PROPERTY: Students are expected to take care of the materials and equipment the school allows them to use. As responsible citizens, students must realize that we must all do our part to see that we have an attractive, clean school campus. Students who damage or destroy any property of the school system (including, but not limited to computers) will be required to pay for damages.

TEXTBOOKS / MATERIALS Students will be issued Chromebooks (computers) during the first week of classes. Students are expected to maintain all resources properly throughout the year. If any computers, chargers, books or materials are lost, misused, or damaged beyond reasonable wear, the parents shall pay the replacement costs before other books or new materials are issued to the student. Repair fees will be charged at the end of the year for Chromebooks, books, or school property damaged by neglect or willful destruction.

SCHOOL NURSES: The school nurses provide several opportunities throughout the school year to educate, screen and evaluate the students in Baldwin County. These programs include, but are not limited to, control of communicable diseases, hand washing, vision, hearing, dental screening, and health/hygiene classes. The "Changing Body Program" is presented to the 5th graders. Scoliosis screening is provided for 5th-9th graders (ages 11-14) as required by state law.

PROCEDURES FOR MEDICATION IN SCHOOLS Every effort should be made for medication to be administered at home by a parent or guardian. If medication needs to be administered at school, these regulations must be followed:

1. Prescription drugs must have written permission from the physician and parent or guardian of the student requesting that the school comply with a physician's order.
2. **Prescription medication must be brought to school by the parent/guardian in a container appropriately labeled by a pharmacy.**
3. Non-prescription drugs (cough drops, pain medication, etc.) should have written permission from the child's doctor, stating time and dosage to be given, and be in a properly labeled bottle. **Parents/guardians must bring any medication to school. Students are not allowed to bring any medication to school.**
4. Each medication given must be recorded at school on a medication log that includes, date, time, and signature of the person giving the medication.
5. All medications must be stored at school under lock and key at all times.

FIELD TRIPS

Every student taking a school-sponsored field trip must furnish written permission provided by his/her parent/guardian. The permission form and money for the excursion must be sent to the school by the deadline. Younger or older siblings are not allowed to accompany the student, nor a parent acting as a chaperone, on a field trip. There will be NO REFUNDS once a reservation and deposit have been made. This includes suspensions from school, illness, tardiness, withdrawals, or a death in the family. If unacceptable behavior results in a student not being allowed to go on a planned trip, or if an adult will be required to go with the student, the parents will be notified in writing with a required acknowledgement statement. Students who do not go on the scheduled trip are required to attend school according to attendance regulations. Adults are encouraged to attend for added supervision. No smoking is allowed on field trips or on the school campus. Parents should ride on the school bus with the students. If a parent drives a car, children are not allowed to accompany the parent in the car.

Chaperone Guidelines The following statements are rules regarding chaperones on field trips. Please abide by the policies of Baldwin County Board of Education. Our emphasis is on the safety and well being of each student. Anyone who does not follow these rules may not be allowed to go on future trips with their children.

1. Chaperones are expected to be with the students at all times including transportation by bus or other means, unless there are conditions known and approved by the principal prior to the trip.
2. Chaperones are to adhere to Baldwin County Public Schools' Policy for drug free, smoke free, and weapon free campuses.
3. Chaperones, other than parents or guardians, must be 21 years of age.
4. Field trips are designed and planned for school age children in a particular class or group. Adults (other than the chaperones) or children

outside that class or group may not be transported or participate without written permission of the superintendent. 5. Cell phones and Electronic Devices: Chaperones are expected to provide attention to students in the class or group without distractions or personal responsibilities that could result in a child being harmed or lost. Please use cell phones only for emergencies. It distracts everyone from the purpose of the trip. 6. Discipline: if a student is misbehaving and you have asked them to stop, please inform the classroom teacher. Please do not take disciplinary actions on your own. 7. Chaperone Attire: Chaperones should be appropriately dressed in casual and comfortable attire for the trip. Inappropriate attire would include bikini tops, short shorts, or any other revealing attire. 8. Chaperone Language: Chaperones are expected to refrain from inappropriate language, topics, or discussion of other students. Field Trips are designed and planned for school age children in a particular class or group. Adults (other than the chaperones) or children outside that class or group may not be transported or participate without written permission of the Superintendent.

GIFTED STUDENTS

Gifted students are those who perform at or who have demonstrated the potential to perform at high levels in academic or creative fields when compared to others of their age, experience, or environment. These students require services not ordinarily provided by the regular school program. Students possessing these abilities can be found in all populations, across all economic strata, and in all areas of human endeavor. Teachers, counselors, administrators, parents or guardians, peers, self, or any other individuals with knowledge of the student's abilities may refer to a student. Additionally, all second grade students will be observed as potential gifted referrals using a gifted behavior checklist.

For each student referred, information is gathered in the areas of Aptitude, Characteristics, and Performance. The information is entered on a matrix where points are assigned according to established criteria. The total number of points earned determines if the student qualifies for gifted services. **To make a referral:** -Tell your child's teacher or the school's Gifted Education Program teacher you would like to refer your child for the Gifted Education Program. -The Gifted Education Program Teacher will then begin the referral process by sending a *Notification and Consent for Gifted Screening* home for you to sign. This gives permission for the school system to look at previous test results and achievement information. It also allows the system to administer achievement tests, vision and hearing screening and ask the classroom teacher/s to complete an evaluation of gifted characteristics observed in the regular classroom.

-Next, a committee at the local school will review all data and determine if there is enough information to continue with the referral. The referral is then sent to the Loxley Satellite Office for processing. If screening scores are at the appropriate level the referral will continue. If screening scores are not at the appropriate level a letter will be sent to parents. After testing is completed, parents will receive information on the results and eligibility requirements for the program. For more information on gifted referral procedures and eligibility requirements, please contact the Gifted Education Program Teacher at your child's school or Kathy Nichol, Special Services Supervisor at 972-6858.

AFTER SCHOOL CHILDCARE Perdido School provides an After School Childcare Program for working parents. This program provides supervision after school hours until 5:30 p.m. Students participating in the program should be picked up on time. Parents who are interested in this program should contact the After School Care Site Supervisor at 937-8456 for more information. All registration

and payments for the Afterschool Program should be made online. Access our direct link on BCBE website; look under Departments; After School Childcare/ Registration and Payments. Cash is not accepted. Site Manager or designee can assist you at the site, if needed. Payments are due one week in advance of attendance. Students may participate in the After School Childcare Program on a full-time basis. Non-Refundable Registration fee is \$20.00; \$35.00 weekly rate. Fees are charged based on Registration and are not influenced by attendance. Prepayment for services is required. The discount for Baldwin County Public School Employees is \$25.00 per week per child.

Online School Payment eSchool Payments is an online resource that allows parents a quick, convenient way to pay any charges that are due the school. Parent Benefits:

- Access the system anytime/anywhere to make payments.
- Save time for parents by not having to come to the school during registration.
- Eliminate the need for students to bring cash or checks to school.
- Provide electronic receipts for the parents to keep for their records. Easy to use:
- After completing your child's online registration, Please click the designated line to proceed to online fee payment.
- Complete the student/parent information section.
- Please use the student's legal name.
- Student ID is student lunch code.
- Proceed to Classroom Items and click on the fees/items you want to pay. Visa, MasterCard, Discover, and Union Pay are accepted. (A credit card processing convenience fee of \$2.95 will be added to your total.)
- Now you are ready to proceed to the Payment section and follow the prompts.
- NOTE: Middle school students will need to have their fee statement showing which fees are due. You may have additional information from a club sponsor or athletic coach with regards to other fees that can be paid online.

CNP Pricing is as follows:

Breakfast:

K-12: \$2.00

Reduced: \$0.30

Adult/Children Visitors: \$2.50

Board of Education Employees: \$2.25

Lunch:

K-12: \$3.00

Reduced: \$0.40

Adult/Children Visitors: \$4.25

Board of Education Employees: \$4.00

Milk prices will remain \$0.50. A la carte prices will be posted when determined and based on food costs.

PHYSICAL EDUCATION: All students are expected to participate in P.E. Students may be excused due to illness or injury up to three (3) days with a written statement from their parents. For extended exemptions, a written doctor's excuse is required. Students are encouraged to wear some type of tennis shoes when participating in P.E.

TELEPHONE: Students are discouraged from using the office telephone except in the case of an emergency or an illness. Please make sure your child knows what to do on a rainy day, an early dismissal day or an emergency closing of school. Students will be questioned prior to using the office telephone. Cell phones must be turned off and in back packs.

PARENT-TEACHER CONFERENCES: The parent-teacher conference is an important key to a successful school year. It should be a two-way communication between a parent and the teacher to discuss achievement, conduct, assignments and other information pertinent to the child's growth and development. Parent conferences can be arranged by sending a note to your child's teacher, by emailing the teacher, or by calling the office, 937-8456, to schedule an appointment. Parents are urged to meet with their child's teacher early in the year and throughout the year to monitor progress. The importance of parent involvement in the on-going program of the school cannot be emphasized strongly enough.

REPORT CARDS/Assessing Grades: Student report cards are sent out after each quarter. Grades are also accessible on PowerSchool. For questions, contact Mrs. Booker. Please be ready to verify your identity. Security restrictions prohibit login credentials from being emailed.

WITHDRAWAL OF STUDENTS The school is to be notified in advance if a student is to be withdrawn from school. All textbooks, library books, lunch payments, etc. must be cleared before the student transfers to another school.

PARENT RESPONSIBILITIES/ EXPECTATIONS

1. Parents will follow all school rules when on campus, at school-sponsored functions, or on school field trips.
2. Perdido School is a tobacco free campus. Tobacco is not permitted in any school building, on school grounds, or on school field trips or at school functions.
3. Parents and other visitors must check in at the office before entering a classroom. Parents must check their child out through the office if they are leaving school before the end of the school day.

4. Parents are responsible for the safety and welfare of students arriving at school before 7:10 A.M. **NO Supervision** is available for students before 7:10 A.M., so we ask that children not be left unattended before this time.
5. Please notify your child's teacher one day in advance if you are going to visit the school to eat in the cafeteria with your child.
6. If you plan on bringing food of ANY KIND, please give your child's teacher 24 hour notice.
7. Please do not send flowers or balloons to school for delivery; these items are not allowed on the school bus.

PUBLIC NOTICE TO PARENTS WITH CHILDREN IN BALDWIN COUNTY PUBLIC SCHOOLS: Occasionally, representatives of the news media seek access to public schools within the Baldwin County Public School System. Quite often, these visits involve filming, taping, and interviewing students. Further, students are sometimes filmed, taped or interviewed in the production of educational or promotional materials used by the Baldwin County Public School System. If you object to your child or children being filmed, taped, interviewed, or photographed, you must notify the principal of your school in writing. Be advised, while every effort will be made to honor your written request, it is necessary for parents to ensure their children understand that they are not to be filmed, taped, or interviewed and that they should make teachers and administrators aware of their objections when the need arises.

DISCIPLINE: The purpose of all discipline is to help children become better citizens. Teachers will work with their students to change inappropriate behavior before involving the administration and/or parents.

PERSONAL HANDHELD ELECTRONIC DEVICES/ SMART WATCHES: Students in grades 6th through 8th are allowed to possess electronic devices on campus. The Electronic device must REMAIN IN THEIR BACKPACKS IN THE OFF POSITION. Students are allowed to have their phone during dismissal or with teacher permission. Students shall have no expectation of privacy in any electronic device possessed by a student in violation of this policy. Students bringing electronic devices to school do so at their own risk. The Baldwin County Board of Education assumes no responsibility for lost, damaged or stolen electronic devices brought to school by students. Violations of this policy shall result in the immediate confiscation of the electronic device. Refusal to turn over an electronic device to an administrator will result in immediate suspension, pending further potential discipline, and a parent conference. Confiscated electronic devices shall be securely stored in the school's administrative offices until retrieved in accordance herewith. Any electronic device not retrieved within 30 days shall be subject to disposal. In addition, the following consequences shall, at a minimum, be imposed: First Offense: The student's Parent/Guardian will be allowed to pick up the confiscated electronic device at the end of the school day.

• Texting, making phone calls, taking pictures or making videos, emailing, messaging, gaming, and accessing digital content is a privilege that is extended in our schools, which can be withdrawn at any time at the discretion of the teacher or school administration. Violating any of these rules will result in losing digital device privileges for a period of time to be determined by the administration.

Chromebook Policy

Students are personally responsible for their Chromebooks. Any damages or inappropriate use can lead to fees incurred or Chromebooks being taken away.

Below is the discipline progression used for Chromebooks infractions.

Students and Parents,

Normally elementary students do not take their ChromeBooks home. However, they are being allowed to at this time. It is their responsibility to care for their issued computer and charger both at school and at home. Broken screens are by far the largest problem followed by losing power adapters (chargers) or leaving them at home. It is the policy of our school to NOT loan computers or chargers. Please ensure your child brings these to school each day. Please read the following information to better understand the school's expectations and help your student care for their ChromeBook and charger.

Below is a list of good practices that will help avoid damage or loss:

- Place computer between books and/or folders when in bookbag.
- Keep computer-loaded bookbag zipped.
- Do not loan or allow others to use the computer or charger.
- Do not place computer-loaded bookbag in areas where it may be stepped on.
- Do not throw computer-loaded bookbag.
- Move computer and charger out of children and pet's reach.
- Remove pencils, erasers, and other objects from keyboard surface before closing lid.
- Unplug headphones and other devices while walking with computer.
- Do not walk with computer open.
- Do not put stickers, paint, or use markers on the Chromebook.
- Secure broken screen glass with clear tape, if needed.
- **Do not eat or drink while using computer.**
- Clean the screen and keyboard surface periodically. Use a "**lightly**" dampened cloth and follow with a dry towel.

If your ChromeBook or charger is damaged, bring it to the Help desk for repair. If the damage is determined to be intentional or repeat damage occurs, you will be charged the appropriate fee(s), shown blow.

Replace Screen	\$100.00
Replace Keyboard Assembly	\$100.00
Replace Camera	\$100.00
Replace Outer Shells (due to physical damage or paint, markings, or stickers)	\$ 50.00
Cleaning fee to remove sticker residue, dirt in and on keyboard, and residue packed in ports.	\$ 50.00
Other damage will be evaluated, and the appropriate fees will be charged.	

If you lose your laptop or charger, you will be charged for a replacement.

Replace Chromebook	\$300.00
Replace Power Adapter	\$ 20.00

Thank you for your help and if you have any questions, please contact the school.

SCHOOL VISITORS (BOE POLICY #935) Visitors to the school campus must obtain permission through the principal's office before entering the school building or going on school grounds.

1. (a) Pupil Visitors :Pupils are not to visit other schools during school hours except for school sponsored events. Pupils who are found in violation of this are subject to disciplinary action and may be considered trespassing.

2. (b) Parents are invited and encouraged to visit the school. Visits during the school day should be cleared through the principal's office. Parent-teacher conferences are most important in improving the learning atmosphere. Conferences may be held with the principal during the school day. Conferences with teachers should be scheduled before or after school or during a teacher's planning period after permission is granted by the principal.

3. (c) Unauthorized persons on school property are trespassers and shall be subject to legal prosecution. This includes students who are on suspension or have been expelled.

FUNDRAISING (BOE POLICY #952) Participation in any fundraising or charity drive sponsored by the school or outside agency shall be entirely voluntary as far as each student is concerned. There shall be no cause for embarrassment to those who do not or cannot participate or contribute. Fund raising activities sponsored by the school must receive the approval of the principal. Fundraising activities and charity drives sponsored by outside agencies must receive the approval of the principal and superintendent. In no case will approval be given for any fund-raising activities to occur during the regular school day.

LIBRARY POLICIES: The school library is open during normal school hours, Monday through Friday. Students may use the Alabama Virtual Library (AVL) on site. They may also request an AVL card for home access online. The AVL is an online resource that offers a wealth of homework help, reference, and research information available free of charge to all Alabama citizens. Students may check out a maximum of two pleasure-reading books per visit to the school library. Students have continual access to the library throughout the school week. With teacher permission, students may check out extra books as needed for special assignments and research reports and other projects. Students may keep library books and materials for one week at a time. If a student loses a book or other library item and it is not found before the end of the semester, the student is responsible for the replacement cost of that book or item. The student may not borrow additional items until the replacement cost of the lost item has been paid. If a library item is damaged beyond reasonable repair, the student is responsible for its replacement cost. All borrowed items must be returned to the Perdido School Library no later than one week before the last day of the academic year.

RETENTION: Each case of retention in the school shall be considered on an individual basis, and the best interests of the child shall be given primary importance. Because of the many variables, it is necessary to rely upon the professional integrity of the teacher and the principal in making decisions based on the best data available. The guidelines that follow are provided to assist principals and teachers in making decisions regarding the retention of students:

1. Parents shall be notified in writing as early as possible that retention is under consideration. Notification shall indicate that while promotion is doubtful at that time, substantial progress during the remainder of the year could lead to promotion. Such notification shall be by the middle of the third quarter.

2. The decision to promote or retain a child is the responsibility of the principal and the teacher. The teacher shall make the initial suggestion, but both teacher and principal shall give careful consideration to the decision. A parent may suggest retention, but the decision is a

professional one and will not be made solely on the basis of the wishes of a parent. Parent conferences are highly recommended in all cases under consideration for retention.

3. As a general rule, early retention, particularly in the primary grades, affords the most favorable opportunity for remediation.

4. The decision to promote or retain a child shall be based on the child's performance and other factors existing during the school year.

Middle School -- Grades 6-8: To be considered for promotion to the next grade, a student must receive a passing yearly average in ALL core academic courses: English, Literature, Mathematics, Social Studies, and Science.

1. Parents shall be notified in writing as early as possible that retention is under consideration. Notification shall indicate that while promotion is doubtful at that time, substantial progress during the remainder of the year could lead to promotion. Such notification shall be by the middle of the third quarter.

2. To be promoted, a middle school student who fails one or two core courses must attend summer school immediately following that school year. Students must earn a semester summer school grade high enough to average a yearly passing grade when combined with either semester completed during the previous academic year.

3. Grades 6-8: Students who do not meet the established criteria for promotion may be retained one time in grades 6 through 8 and twice if not previously retained in grades K-5.

4. A student shall not be retained in Grade 8, or any lower grade, if he will reach his sixteenth birthday during the following academic year.

PARENT-TEACHER ORGANIZATION (PTO): The school's P.T.O. offers an excellent opportunity for teachers and parents to work together for the improvement and accomplishment of all the school's needs and objectives. Being involved in the school's P.T.O. enables both parents and teachers to work towards the improvement of all students' educational needs and goals. Please join and support your P.T.O.

School Counseling Program:

What does the School Counselor do?

The School Counselor, provides different services to support students throughout the school year:

- *Classroom guidance lessons – lessons address personal/social skills, academic success and careers.*
- *Small group counseling – may include topics such as social skills, grief /loss, anxiety, and school success.*
- *Individual counseling and planning*
- *Responsive Services-agency referral, consultation, problem solving, and peer helping*

Through a comprehensive school counseling program, the school counselor has the opportunity to work as a team with the school faculty, parents and the community to create a positive, caring environment for students.

TITLE I

Parent Notification that Perdido School is a Title I “Schoolwide” Program. Title I is a federal program designed to help students in our nation’s schools. In accordance with the Every Student Succeeds Act (ESSA) and Title I, the goal is to help all children be successful at school. Schools in communities that meet the requirements use Title I funds to benefit the entire school. This type of program is known as a schoolwide program. Title I schoolwide programs use Title funds, along with other local, state, and federal funding to serve all students in the school. Individual students are not identified as participating in the Title I program.

Some of the benefits we may offer students is a weekly after-school math and/or reading tutorial program, tutoring during school hours, summer reading and/or math programs, a summer library program, a readiness program for incoming kindergarten students, parenting education workshops, and other educational resources.

Effective schools are the result of a dedicated faculty and staff working together with families and the community to share in the success of all students at school. Increased student self-esteem occurs when parents and teachers collaborate to ensure learning takes place at the school, in the home, and in the community.

Parent Right-to-Know In accordance with the Title I program and Every Student Succeed Act (ESSA). Parents, through the Right-To-Know provisions, may request information regarding the professional qualifications of their child's teacher(s) or the qualifications of paraprofessionals providing services to their child. In addition, parents will be provided information about their child's level of achievement on any state academic assessments.

Revised April 2017 Parents
Right-to-Know

(Teacher Qualifications) ESSA, Section 1112
(c)(6) (6)

PARENTS RIGHT-TO-KNOW-

(A) QUALIFICATIONS- At the beginning of each school year, a local educational agency that receives funds under this part shall notify the parents of each student attending any school receiving funds under this part that the parents may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following: (i) Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction. (ii) Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived. (iii) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree. (iv) Whether the child is provided services by paraprofessionals and, if so, their qualifications. (

B) ADDITIONAL INFORMATION- In addition to the information that parents may request under subparagraph (A), a school that receives funds under this part shall provide to each individual parent—

(i) information on the level of achievement and academic growth of the student, if applicable and available, on each of the State academic assessments required under this part; and (ii) timely notice that the student has been assigned, or has been taught for 4 or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

(C) FORMAT- The notice and information provided to parents under this paragraph shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.

Parent's Right to Know

As a parent of a student enrolled in a Title-1 school, you have the right to know the professional qualifications of the classroom teachers and instructional assistants who instruct your child. Federal law allows you to ask for the following information about your child's classroom teachers and requires the district to give you this information in a timely manner:

- whether the teacher is certified to teach the subjects and/or grade levels the teacher is teaching.
- whether the teacher's certificate is a waiver or substandard certificate.
- the teacher's academic major, graduate degrees, if any, and teacher's certification area.
- whether your child is provided services by paraprofessionals and, if so, their qualifications.

If you would like to receive this information, please contact your child's school to request this information.

Parents Right-To-Know • Request Teacher Qualifications Title I, Part A, Section 1112(c)(6), Every Student Succeeds Act,, Public Law 114-95

I am requesting the professional qualifications of _____

who teaches my child, _____ at _____ Perdido School _____

Child's Name (Please Print) School (Please Print)

My mailing address is

Street (Please Print) City Zip My telephone number is _____.

My name is

_____.

Name

(Please Print)

Signature

Date

This Section to be Completed by
School/Central Office

Date Form Received: _____ Received
by: _____

Teacher's Name: _____ Subject:

Has the teacher met state qualifications and licensing criteria for the grade levels and subject areas in which he/she teaches?

Yes
No

Is the teacher teaching under emergency or other provisional status?

Yes No Undergraduate Degree

_____ (University/College)

Major Discipline

-

Graduate Degree

(University/College)

Major Discipline

-

Does a paraprofessional provide instructional services to the student?

_____ Yes _____
No

If yes, what are the qualifications of the paraprofessional?

High School
Graduate (Year)

Undergraduate Degree _____
(University/College)

Major/Discipline

College/University Credit _____
(Hours)

Major/Discipline

Signature of Person Completing Form Date Returned to Parent Parents
Right-to-Know

(English Learners)

Title I Section 1112 (3)(A)

Language Instruction-

(A) NOTICE.—Each local educational agency using funds under this part or title III to provide a language instruction educational program as determined under title III shall, not later than 30 days after the beginning of the school year, inform parents of an English learner identified for participation or participating in such a program, of—

(i) the reasons for the identification of their child as an English learner and in need of placement in a language instruction educational program;

(ii) the child's level of English proficiency, how such level was assessed, and the status of the child's academic achievement;

(iii) the methods of instruction used in the program in which their child is, or will be, participating and the methods of instruction used in other available programs, including how such programs differ in content, instructional goals, and the use of English and a native language in instruction;

(iv) how the program in which their child is, or will be participating will meet the educational strengths and needs of their child;

(v) how such program will specifically help their child learn English and meet

age- appropriate academic achievement standards for grade promotion and graduation;

(vi) the specific exit requirements for the program, including the expected rate of transition from such program into classrooms that are not tailored for English learners, and the expected rate of graduation from high school (including four-year adjusted cohort graduation rates and extended-year adjusted cohort graduation rates for such program) if funds under this part are used for children in high schools;

(vii) in the case of a child with a disability, how such program meets the objectives of the individualized education program of the child, as described in section 614(d) of the Individuals with Disabilities Education Act (20 U.S.C. 1414(d)); and

(viii) information pertaining to parental rights that includes written guidance—

(I) detailing the right that parents have to have their child immediately removed from such program upon their request;

(II) detailing the options that parents have to enroll their child in such program or to choose another program or method of instruction, if available; and

(III) assisting parents in selecting among various programs and methods of instruction, if more than 1 program or method is offered by the eligible entity.

(B) SPECIAL RULE APPLICABLE DURING THE SCHOOL YEAR.—For those children who have not been identified as English learners prior to the beginning of the school year but are identified as English learners during such school year, the local educational agency shall notify the children’s parents during the first 2 weeks of the child being placed in a language instruction educational program consistent with subparagraph (A). (C) PARENTAL PARTICIPATION.—

(i) IN GENERAL.—Each local educational agency receiving funds under this part shall implement an effective means of outreach to parents of English learners to inform the parents regarding how the parents can—

(I) be involved in the education of their children; and (II) be active participants in assisting their children to—

(aa) attain English proficiency; (bb) achieve at high levels within a well-rounded education; and (cc) meet the challenging State academic standards expected of all students. (ii) REGULAR MEETINGS.—Implementing an effective means of outreach to parents under clause (i) shall include holding, and sending notice of opportunities for, regular meetings for the purpose of formulating and responding to recommendations from parents of students assisted under this part or title III. (D) BASIS FOR ADMISSION OR EXCLUSION.—A student shall not be admitted to, or excluded from, any federally assisted education program on the basis of a surname or language-minority status. (4) NOTICE AND FORMAT.—The notice and information provided to parents under this subsection shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.

DISCIPLINE:

In the event that a student's misbehavior is, in the opinion of the principal, severe enough to warrant suspension, the procedures shall be as follows:

A. The student shall be informed, orally or in writing, by the principal or by his or her designee of the charges against him or her. In the event the student denies the charge(s), the student will be provided an opportunity to present his or her side of the story. In all circumstances, students will be provided an opportunity to state matters in mitigation of the charge(s).

B. If, in the judgment of the principal or his or her designee, the student committed the offense(s) in question, the student shall be suspended from school.

C. The principal shall immediately notify the student's parent or legal guardian of the action taken, the reason or basis for the action, and what further action will be taken, if any.

II.

EXPULSION

It is the policy of the Baldwin County Board of Education that a student may be expelled from school under the following circumstances:

A. After committing a Category II offense as identified in Policy #917(a).

B. After committing a Category III offense as identified in Policy #917(a).

C. After committing any serious offense or exhibiting any serious misconduct.

Expulsions may be for a period of: (a) more than ten days, less than one semester; (b) one semester or more; or (c) permanently. Procedure s In the event that a student's misbehavior is, in the opinion of

the principal, severe enough to warrant expulsion, the procedures shall be as follows:

A. The student shall be clearly informed by the principal or by his or her designee of the offense with which he or she is being charged. The student will be given an adequate opportunity to state his or her position regarding the alleged offense and to provide any matters in mitigation. Provided however, in the event the principal determines that the student poses an immediate threat to persons or property or threatens immediately to disrupt the educational process, the student may be suspended immediately. In such cases, notice of misconduct with which the student is charged should be given as soon as practicable and no later than three (3) days following suspension. Under such circumstances, a time shall be scheduled as soon as practicable and not later than five (5) days after suspension to provide the student an adequate opportunity to state his or her position regarding the alleged offense and to provide any matters in mitigation.

B. If, in the judgment of the principal or his or her designee, the student committed the offense (or offenses) in question, the student shall be immediately suspended from school pending a determination by the principal as to whether expulsion is necessary.

C. In the event the principal determines that the totality of the circumstances require expulsion, the principal must notify the student's parent or legal guardian of his or her recommendation for expulsion and of the misconduct with which the student is charged. The notice must further notify the parent or legal guardian that they have the right to request a hearing before the principal at which time they shall have the right to be represented by legal counsel, to ask questions of the principal and of any witnesses, and to present witnesses. Except as otherwise agreed upon by the principal, the request for a hearing must be submitted to the principal in writing within three (3) days of the date of the notification of intent to expel. Notice of the results of the hearing shall be given in writing to the student's parent or guardian within three (3) days after the hearing.

D. The student's parent or guardian shall thereafter have the right to appeal from the results of said hearing to the local superintendent provided notice of intent to appeal is given within five (5) days of receipt of the notice of the results of the hearing. The appeal shall be heard by the superintendent or an expulsion review committee as designated by the superintendent. The appeal hearing shall be held within five days of the receipt of the notice of appeal except as otherwise agreed upon by the local superintendent and the parent or guardian of the student. The student shall have the right to be represented by legal counsel, to ask questions of the principal and of any witnesses, and to present witnesses during the appeal hearing. The student and his parent or guardian shall be notified in writing of the results of the appeal within five (5) days following the hearing.

When a student is suspended or expelled, he/she is denied admittance to any other school in the system until he/she has cleared his/her record with the school originating the suspension/expulsion even though he/she might have moved into a new zone.

CLASSIFICATION OF VIOLATIONS AND SANCTIONS (BOE Policy 917a)

It is fundamental that an orderly school have clearly defined rules for behavior to which students must conform. Non-conformity to these rules is a violation of the Code of Student Conduct. Violations are grouped into three classes (Class I, Class II, and Class III) which range from the least to the most serious. Appropriate school personnel shall investigate, verify, and take the necessary actions to resolve student misconduct. After determining a violation and the classification of the violation, the principal or designee should implement the appropriate sanction. Violations apply to student conduct on a school campus, at school-related events, while being transported to or from school or school-related events, or off-campus misconduct that has a direct effect on good order and general welfare of the school. Below is a listing of each class of violations and possible sanctions. As the violations increase in seriousness, the severity of the possible sanctions increases.

Class I

Violations

1.01 Distraction of other students

1.02 Bullying, intimidation, harassment of student, minor and isolated

1.03 Tardiness

1.04 Non-direct use of profane language or obscene gesture (See 2.10) 1.05 Non-conformity to dress code

1.06 Disruption on a school bus, minor

1.07 Inappropriate public display of affection, minor

1.08 Unauthorized absence from class or school for part of a day

1.09 Refusal to complete class assignments

1.10 Failure to follow directives from a school system staff member, minor

1.11 Unauthorized use of school or personal property

1.12 Littering of school property

1.13 Horseplay

1.14 Any other violation which the principal may deem reasonable to fall within this category after investigation and consideration of extenuating circumstances

Class I

Sanctions

1. Conference with the student

2. Conference with parent
3. Verbal warning, reprimand and/or demerits
4. Loss of privilege(s)
5. Bus suspension
6. Removal from class (temporary or permanent)
7. Detention (before school, after school or Saturday)
8. In-school suspension
9. Referred to counselor
10. Referred to peer mediation
11. Restitution
12. Student contract
13. Other sanction(s) as approved by the Board of Education

Class II
Violations

- 2.01 Failure to follow directives from a school system staff member, moderate or second incident
- 2.02 Disruption on a school bus, moderate or second incident
- 2.03 Vandalism/property damage
- 2.04 Theft of property
- 2.05 Gambling
- 2.06 Possession of stolen property with the knowledge that it is stolen
- 2.07 Sexual harassment
- 2.08 Threats/extortion
- 2.09
Trespassing
- 2.10 Direct use of profane language or obscene gesture directed toward another person
- 2.11 Repeated direct or non-direct use of profane language or obscene gestures

- 2.12 Unauthorized absence from school for a day or more
- 2.13 Inappropriate public display of affection, repeated or significant
- 2.14 Inappropriate touching of another person
- 2.15 Possession of and/or use of matches or lighters
- 2.16 Possession, sale, and/or use of a tobacco product
- 2.17 Dishonesty and cheating
- 2.18 Providing false information to a local board of education employee
- 2.19 Bullying, intimidation, harassment of student, moderate or second incident
- 2.20 Repeated violations of Class I offense
- 2.21 Any other violation which the principal may deem reasonable to fall within this category after investigation and consideration of extenuating circumstances

Class II
Sanctions

- 1. Assignment to the Alternative School
- 2. Out-of-school suspension
- 3. Referral to outside agency
- 4. Expulsion
- 5. Any sanction(s) included in Class I and other sanction(s) as approved by the Board of Education

Class III Violations

- 3.01 Arson
- 3.02 Robbery
- 3.03 Theft of property
- 3.04 Burglary of school property
- 3.05 Criminal mischief
- 3.06 Bomb threat

- 3.07 Sexual offense
- 3.08 Fighting
- 3.09 Inciting or participating in major disorder
- 3.10 Unjustified activation of fire alarm system or fire extinguisher
- 3.11 Assault on another person (Student, teacher, staff member, visitor, etc.)
- 3.12 Possession of a weapon
- 3.13 Preparing, possessing, and/or igniting explosive device
- 3.14 Unlawful sale, purchase, furnishing or giving, or possession of illegal drugs or drug paraphernalia or alcohol beverage
- 3.15 Accessing or changing information in school computers without authorization or for inappropriate purposes
- 3.16 Crimes as defined under the laws of the city, state of Alabama, or United States
- 3.17 Bullying, intimidation, harassment of student, severe or repeated
- 3.18 Any other offense which the principal may deem reasonable to fall within this category after investigation and consideration of extenuating circumstances

Class III Sanctions Class III violations typically result in suspension or expulsion. Provided however, discipline may include any sanction(s) included in Classes I and II and other sanction(s) as approved by the local Board of Education.

7. Additional Requirements for Expulsions and Alternative School Assignments Under circumstances where a student is expelled or is assigned to the Alternative School, the principal shall document all factors taken into consideration in expelling a student or referring them to the Alternative School.

[Suspension and Expulsion of Disabled Students](#) (BOE Policy 918)(See also BOE Policy 1033)

[On-Campus Suspension Program](#) (BOE Policy 919)

SMOKING/USE OF TOBACCO PRODUCTS/ ELECTRONIC SMOKING DEVICE

Students will not be permitted to possess, smoke, or use tobacco products in any form while in school buildings, on school property, in school buses, during any school sponsored activities, or on the way to and from school sponsored activities. For purposes of this policy, the phrase “tobacco products” includes, but is not limited to cigarettes, cigars, cigarillos, pipes, vape, and/or any electronic device that can be used to deliver nicotine to the person inhaling from the device, including but not limited to an electronic

cigarette, cigar, cigarillo, or pipe.

1st offense- Possession/Usage----- 1 day suspension.

2nd offense- 3 day suspension.

3rd offense- 5 day suspension/ Pending Expulsion

Perdido School Student Compact

The Perdido School ,and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Every Student Succeeds Act of 2015 (ESSA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact is in effect during the school year 2022-2023.

School Responsibilities

The Perdido School will:

Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:

Our teachers at Perdido School will teach state required concepts to your child. Our teachers will provide relevant, interactive homework assignments. We will integrate special activities to make learning enjoyable. Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's

achievement. Specifically, those conferences will be held by request.

Parents are invited and encouraged to visit the school. Visits during the school day should be cleared through the principal's office. Parent-teacher conferences are most important in improving the learning atmosphere. Conferences may be held with the principal during the school day. Conferences with teachers should be scheduled before or after school or during a teacher's planning period after permission is granted by the principal.

Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:

Student report cards are sent out after each quarter. Progress Reports are sent out mid-quarter. Grades are also accessible on PowerSchool.

Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:

The parent-teacher conference is an important key to a successful school year. It should be a two-way communication between a parent and the teacher to discuss achievement, conduct, assignments and other information pertinent to the child's growth and development. Parent conferences can be arranged by sending a note to your child's teacher or by calling the office, 937-8456, to schedule an appointment for you. Parents are urged to meet with their child's teacher early in the year and throughout the year to monitor progress. The importance of parent involvement in the on-going program of the school cannot be emphasized strongly enough.

Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:

Parents are welcome to come visit their child's classroom with permission from the Principal. Ensure regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. Ensure regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

Parent

Responsibilities

We, as parents, will support our children's learning in the following ways:

- *Monitoring attendance.*
- *Making sure that homework is completed.*
- *Monitoring the amount of television their children watch.*
- *Volunteering at my child's school*
- *Participating, as appropriate, in decisions relating to my children's education.*
- *Promoting positive use of my child's extracurricular time.*
- *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- *Serving, to the extent possible, on advisory groups, such as Title I advisory committees and parental involvement committees.*

Student Responsibilities: We, as students, will share the responsibility to improve our academic achievement and achieve the State's high Standards. We will:

- *Do homework every day and ask for help when I need to.*
- *Read at least 30 minutes every day outside of school time.*

Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day

Signature Parent Signature(s)

Student Signature

MIDDLE SCHOOL DRESS CODE POLICY

Tops:

- **No pictures, emblems, or writings on clothing that:**
 - **Are lewd, offensive, vulgar or obscene,**
 - **Advertises or depicts tobacco products, alcoholic beverages, drugs or any other illegal substance, or**
 - **Contains fighting words or incites criminal activity.**
- **No cut off tops. (No midriff can be showing)**
- **No sleeveless garments.**
- **No see-through garments.**
- **Designed so that the neckline does not reveal cleavage.**
- **Designed to cover all undergarments.**
- **Fit properly- no oversized or overly tight tops.**
- **No tank top/undershirt can be worn as a shirt.**

Shorts:

- **Length should be at fingertip/hand or mid-thigh, whichever is longer.**
- **Fit properly- no oversized or tight shorts.**
- **No spandex, biker, or see-through shorts.**
- **Must be hemmed and not rolled up**

Dresses:

- **Length should be at fingertip or mid-thigh, whichever is longer.**
- **Splits may not exceed (3) inches above the top of the knee.**

Pants:

- **Proper fit- no sagging or baggy fit: worn at the waist.**
- **No see through or spandex legging pants.**
- **Leggings/tights may be worn only under shirts and dresses of appropriate length.**
- **No Oversized or tight pants.**
- **No holes in jeans in inappropriate areas (length rule).**
 - **Sweat pants and warm-up suits will**

be allowed.

Shoes:

- Must be worn at all times, fastened properly.
- *Classes may require certain shoes. Ex. P.E., Chemistry.

• No bedroom
slippers

Accessories:

- Hats, caps, sweatbands, or other head covering will not be worn in a building.
- No gang related clothing/items will be allowed.

Jamari Terrell Williams Student Bullying Policy Section 1: Bullying,

Intimidation, Violence, and Threats of Violence Prohibited The Baldwin County Public School System is committed to providing a safe and supportive learning environment in which all members of the school community are treated with respect. Bullying, violence, and threats of violence, and intimidation are prohibited and constitute unacceptable behavior that will not be tolerated. No student shall engage in nor should any be subjected to bullying, violence, threats of violence, or intimidation by any other student that is based on any of the specific characteristics set forth in this policy. Students who violate this policy will be subject to appropriate disciplinary sanctions as specified in the Student Code of Conduct, subject to the investigating school administrator's authority and decision.

Section 2: Definitions In this policy, these terms shall have the following meanings: a.

Bullying means a continuous pattern of intentional behavior on or off of school property, on a school bus, or at a school-sponsored function including, but not limited to, cyberbullying or written, electronic, verbal, or physical actions that are reasonably perceived as being motivated by any characteristic of a student, or by the association of a student with an individual who has a particular characteristic, if the characteristic falls into one of the categories of personal characteristics contained in this policy. To constitute bullying, a pattern of behavior may do any of the following:

- Place a student in reasonable fear of harm to his or her person or damage to his or her property.
- Have the effect of substantially interfering with the educational performance,

opportunities, or benefits of a student.

- Have the effect of substantially disrupting or interfering with the orderly operation of the school.
- Have the effect of creating a hostile environment in the school, on school property, on a school bus, or at a school-sponsored function.
- Have the effect of being sufficiently severe, persistent, or pervasive enough to create an intimidating, threatening, or abusive educational environment for a student.
- *Hostile environment* means the perception by an affected student that the conduct of another student constitutes a threat of violence or bullying and that the conduct is objectively severe or pervasive enough that a reasonable person, under the circumstances, would agree that the conduct constitutes bullying, threat of assault, or assault.
- *Violence* means the unjustified infliction of physical force by a student with the intent to cause injury to another student or damage to the property of another student.
- *Threat* means a statement of an intention to inflict pain, injury, damage, or other hostile action to cause fear of harm. The intention may be communicated through an electronic, written, verbal, or physical act to cause fear, mental distress, or interference in the school environment. The intention may be expressly stated or implied and the person communicating the threat has the ability to carry out the threat.
- *Threat of violence* means an unjustified expression of intention to inflict injury or damage that is made by a student and directed to another student.
- *Intimidation* means an unjustified threat or other action that is intended to cause fear or apprehension in a student.
- *Student* as used in this policy means a person who is enrolled in the Baldwin County Public School System.

Section 3: Description of Behavior Expected of Students

- Students are expected to treat other students with courtesy, respect, and dignity, and to comply with the Student Code of Conduct. Students are expected and

required (1) to comply with the requirements of law, policy, regulation, and rules prohibiting bullying, violence, or intimidation; (2) to refrain from inflicting or threatening to inflict violence, injury, or damage to the person or property of another student, and (3) to refrain from placing another student in fear of being subjected to violence, injury, or damage when such actions or threats are reasonably perceived as being motivated by any personal characteristics of the student that is identified in this policy.

- Bullying, intimidation, violence, or threats of violence are prohibited and will be subject to appropriate disciplinary consequences and/or sanctions if the perpetrator of such action is found to have based the prohibited action on one or more of the following personal characteristics of the student:
 - The student's race;
 - The student's sex;
 - The student's religion;
 - The student's national origin;
 - The student's disability;
 - The student's marital status;
 - The student's sexual orientation; or
 - The student's gender identity.

Section 4: Consequences for Violations

- A series of graduated consequences for any violation of this policy will be those outlined in the Student Code of Conduct or any rule or standard adopted under authority of this policy.

Section 5: Reporting, Investigating, and Complaint Resolution Procedures

- Complaints alleging violations of this policy may be made on a Board-approved complaint form available in the handbook, on the website, or at the school's office. The complaint must be delivered to the principal or the principal's designee either by mail or personal delivery. Incidental or minor violations of the policy may be

presented and resolved informally.

- The complaint form developed to report violations of this policy will include a provision for reporting a threat of suicide by a student. If a threat of suicide is reported, the principal or the principal's designee is authorized to inform the student's parent or guardian of the report unless at the discretion of the school principal or the principal's designee the apparent cause of the threat of suicide is child abuse or other significant harm from a parent or guardian.
- Upon receipt of the complaint, the principal or the principal's designee will determine if the complaint alleges a serious violation of this policy. If the principal or the principal's designee determines that the complaint alleges a serious violation, the principal or the principal's designee will undertake a reasonably prompt investigation of the complaint. The investigation will entail the gathering of relevant facts and evidence taking into account the circumstances of the complaint. If the investigation establishes a violation, appropriate disciplinary sanctions may be imposed on the offending student(s). Other measures that are reasonably calculated to prevent a recurrence of the violation(s) may also be imposed by the principal or the school system.
- Acts of reprisal or retaliation against any student who has reported a violation of this policy or sought relief provided by this policy are prohibited, and are themselves a violation of this policy. Any confirmed acts of reprisal or retaliation may be subject to disciplinary sanctions that may include any sanction, penalty, or consequence that is available to school officials under the Student Code of Conduct. A student who deliberately, recklessly, and falsely accuses another student of a violation of this policy may be subject to disciplinary sanctions as outlined in the Student Code of Conduct.

Section 6: Promulgation of Policy and Related Procedures, Rules, and Forms This policy and any procedures, rules, and forms developed and approved to implement the policy will be published on the website of each local board of education and school, shall be available at each school office, and shall be included in the student handbook

that is distributed to each student at the beginning of each school year.

STUDENT HARASSMENT AND BULLYING COMPLAINT FORM The Alabama State Department of Education requires each school system to establish a procedure for the investigation of all incidents reported to school officials of harassment, violence, threats of violence, or intimidation by any other student. This form will assist schools in the Baldwin County Public School System in investigating these reported incidents of such behavior. Today's date _____/_____/_____
School: _____

PERSON REPORTING INCIDENT Name: _____
Grade: _____ **Homeroom Teacher** _____ **Place an X in the appropriate box:**

Parent/Guardian Student Upstander Close adult relative of student Other
(_____)

1. Name of alleged student victim: _____ Age: _____

2. Name(s) of alleged offender(s), if known: (Please print.) Grade School Is he/she a student?

_____	_____	_____	Yes	No
_____	_____	_____	Yes	No
_____	_____	_____	Yes	No

3. Name of alleged witness(es), if known: (Please print.) _____
Grade _____ School _____
Grade _____ School _____
Grade _____ School _____

4. On what date(s) did the incident happen?

_____/_____/_____
_____/_____/_____
_____/_____/_____ Month Day Year

5. Where did the incident happen? (Choose all that apply.) On school property At a school-sponsored activity or event off school property On a school bus On the way to/from school Via Internet—sent on school property Via Internet—sent off school property Revised August 2018 6. Place a check next to the statement(s) that best describe(s) what happened. (Choose all that apply.) Any bullying, harassment, or intimidation that involves physical aggression Hitting, kicking, shoving, spitting, hair pulling, or throwing something Getting another person to hit or harm the student Teasing, name-calling, making critical remarks, or threatening, in person or by other means Demeaning and making the victim the object of jokes Making rude and /or threatening gestures Intimidating (bullying), extorting, or exploiting Spreading hurtful rumors or gossip Cyberbullying (e.g., social media including Facebook, Twitter, Snapchat, Instagram, Kik, etc.) Sexual in nature Related to the student's perceived sexual orientation Excluding or rejecting the student Related to the student's disability Electronic communication (e.g., e-mail, text, sexting, etc.) Racial harassment Sexual harassment Other

7. Describe the incident(s), including what the alleged offender(s) said or did. (Please print.)

8. Why did the bullying, harassment, or intimidation occur? (Choose all that apply.) Because of race Because of immigration status Because of ethnicity Because of sex Because of color Because of gender Because of ancestry Because of gender identity Because of national origin Because of gender expression Because of religion Because of sexual orientation Because of family/parent/material status Because of age Because of physical disability Because of poverty/socioeconomic status Because of language To impress others Just to be mean Because of another reason (specify) _____ Because of mental disability The reason is unknown

9. Did a physical injury result from this incident? (Check the appropriate box.)

No, Yes, but it did not require medical attention Yes, and it required medical

attention

10. Is there any additional information that you would like to provide? (Please print.)

_____ (Attach a separate sheet, if necessary) I agree that all of the information on this form is accurate and true to the best of my knowledge. Name:

Signature: _____ Date: _____

This section is to be completed by school officials. Investigation

Findings of the Harassment/Bullying Incident What actions were taken to

investigate this incident? (Choose all that apply.) Interviewed alleged student victim
Interviewed alleged offender(s) Interviewed alleged witness Witness statements
collected in writing Interviewed school nurse Reviewed any medical information
available Interviewed alleged offender's parent/guardian Interviewed teachers and/or
school staff Conducted student record review Interviewed student victim's
parent/guardian Examined physical evidence Reviewed/Obtained copy of police
report

Examined video evidence Conducted meeting with school resource officer Reviewed
social media site Other (specify)

_____ Other (specify)

_____ Other (specify)

_____ What corrective actions

were taken in this case? (Choose all that apply.) None were required; this was a false
allegation None; the incident did not warrant any corrective action None; no bullying
occurred None; no harassment occurred None; no intimidation occurred None; the
alleged incident could not be verified Determined as a conflict and not bullying,
harassment, or intimidation Student conference Student warning Letter of apology
Mediation Counseling Parent letter Parent telephone call Parent conference Detention
On campus suspension (OCS) Out of school suspension Expulsion Behavior contract
Plan of support to include a "go to" adult in the school Separation from other student to
include transfer or change in schedule Meeting with school resource officer Developed
template for safety plan Other (specify)

_____ Other (specify)
_____ Other (specify)
_____ Additional pertinent

information gained during the interview:

_____ (Attach a separate sheet, if necessary)

Parent Notifications: Alleged victim's parent notified on _____ via
Phone Conference Letter (date) Other _____ regarding the completion
of the investigation Alleged offender's parent notified on _____ via
Phone Conference Letter (date) Other _____ regarding the completion
of the investigation School Administrator's Name:

_____ School

Administrator's Signature:

_____ Date:

_____ Revised August 20

Please contact Perdido School if you have any questions regarding the information contained in this packet.

GO RAIDERS!

